



Tel: 035 753 2911
 Fax: 035 797 9039
 Email: kbrooks@telkomsa.net

P.O. Box 21349
 Richards Bay
 3900

Minutes of GPA Committee Annual General Meeting held on 15TH February 2018 in the TLC Room

ITEM	ACTION	WHO
1.	WELCOME&PRAYER	
1.1	Chris Beukman opened with prayer.	CB
1.2	GPAC Chairman, Kevin Brooks, welcomed Andrew Norris (Grantleigh Headmaster), staff and parents.	KB
2.	ATTENDANCE	
2.1	<i>Attendance:</i> As per signed register.	
2.2	<i>Apologies:</i> As per register.	
3.	PREVIOUS MINUTES	
3.1	Approval: The minutes of the GPAC meeting held on 8th February 2017 were approved without corrections or amendments. <i>Proposed: Carin van Staden</i> <i>Seconded: Richard Stone</i>	KB
4.	MATTERS ARISING	
4.1	Day scholars option to be able to have lunch at the boarding school will be advised once the catering review is completed.	JF
4.2	Follow up to be done in respect of the grey water system at labourer's quarters. This matter will be transferred to the agenda of the GPA for the next meeting.	KB
4.3	Cost of sports tours was raised as a concern. The school shared the importance to share this information early. Fund raising initiatives for the various teams is encouraged and will be supported by the school.	AN/SK
5.	CHAIRMAN'S REPORT	
5.1	Distribution Find attached.	KB
6.	FINANCE	
6.1	Financials for FY17 were presented by Colette Singery.	CS



6.2	The GPA account opening balance 1 January 2017 was R122 949.78 The GPA account closing balance on 31 December 2017 was R87 482.95 This is a negative movement of R 35 466.83 Details are available in the 2017 financial report.	CS
7.	FUNDRAISING	
7.1	Senor Chef enrolment for 2018 term 1 is active and project has commenced. Chairman encouraged parents to support the initiative as all profits will go towards the parents clubhouse and braai area.	KB
7.2	My School Card is an excellent income generator. The GPAC will be more deliberate in 2018 to market to non registered parents both existing and new.	KB
8.	COMMUNICATION AND MARKETING	
8.1	<u>MTB/Trail Fun Run:</u> The format is still to be finalized. The event will take place during the weekend of the 21 st birthday celebrations.	RS
8.2	AN mentioned the intent is to continue with annual birthday celebrations.	
8.3	Costs associated with the title sponsor for a mountain bike event was shared, amount of approximately R35 000 is to be secured before proceeding with hosting such an event.	AN
8.4	Item of parents socials was raised. Parents felt that there needs to be more of these. Various examples shared for further discussion at the GPA meetings.	RS
8.5	<u>21st Birthday celebration:</u> Dates and program to be finalized and communicated.	JF
9.	GENERAL	
9.1	AN thanked the GPAC for their support during 2018.	AN
10.	Closure	
10.1	Kevin thanked everyone for attending and for their contribution.	KB
10.2	The meeting convened at 18h10 and closed at 19h40.	

Minuted by
Secretary –A. Loubser

Approved by
Chairman - K. Brooks