

GRANTLEIGH SCHOOLS SUBJECT CHANGE

GRANTLEIGH



Curro Holdings Ltd Reg No 1998/025801/06 / VAT Reg No 4670183484

DATE OF NOTICE *

FAMILY CODE

Ref 2015/002

DETAILS

SURNAME - STUDENT

FULL NAMES - STUDENT

GRADE

DATE OF CHANGE

PRESENT SUBJECT

PROPOSED SUBJECT

PLEASE NOTE:

- You must meet the criteria in terms of the assessment of the subject to which you wish to change.
- You are **ONLY** allowed to make a change under advisement and must first speak to the educators who will be involved in the subject change.
- Their signatures below will confirm their approval.
- A parent / legal guardian's signature below will confirm their approval.
- You may not make the change until it has been discussed with the deputy head of academics.

PAYMENT TERMS & CONDITIONS - IF APPLICABLE

SURNAME - PERSON RESPONSIBLE FOR PAYMENT

FULL NAMES - PERSON RESPONSIBLE FOR PAYMENT

CONTACT NUMBER - PERSON RESPONSIBLE FOR PAYMENT

DEBIT ORDER CANCELLATION DATE **

- * 1 (one) calendar month's notice is hereby given that the abovementioned student will no longer attend the abovementioned subject.
- I hereby confirm that I am familiar with the payment terms and conditions.
- This notice of subject change will only be valid if signed by all the relevant parties below.
- In the case of the student not attending the subject for the full month, the person responsible for payment will still be liable for the full amount for the full period. This excludes students leaving the School.
- ** Debit orders must be cancelled by sending a written notice to the School's financial department. No refunds will be given in the case of late cancellations.
- School reports will be released only if all outstanding amounts have been paid in full.

NAME - PRESENT SUBJECT EDUCATOR

SIGNATURE

DATE

NAME - PROPOSED SUBJECT EDUCATOR

SIGNATURE

DATE

NAME - PARENT / LEGAL GUARDIAN

SIGNATURE

DATE

NAME - DEPUTY HEAD - ACADEMICS

SIGNATURE

DATE

NAME - HOUSE DIRECTOR

SIGNATURE

DATE

NAME - EDU ADMIN

SIGNATURE

DATE